



Carramar Primary School Parents and Citizens' Association
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CARRAMAR PRIMARY SCHOOL

P&C ASSOCIATION INC.

MEETING MINUTES: 30.08.2022

Attendees: Simone West, Louise Graham, Rachael Woodfield, Andrea Cassar, Mishelle Del Caro, Maree James, Karla Hemingway, Sue Block, Karla Hemingway, Lisa McStay

1.	General Meeting opened at: 18.40hrs	
2.	Apologies for Absence: Hollie Hawtin, Becky Turner, Amy O'Sullivan, Christina Byrne, Heidi Reiger, Amanda Joseph	
3.	Approval of the last minutes: Approved by Simone & Andrea	
4.	President's Report: Welcome to new members who given apologies. Sports Carnival, very successful, lots of volunteers. Stall was successful, well received. Father's Day Stall Thursday this week, 01.09.22. - SB has agreed to borrow formula tins for cash. Stall will run in undercover area, 5 volunteers currently. Toblerone Raffle to be drawn Friday 02.09.2022 – 2 x prizes. Hot lunch went well, managed with volunteers – lots of good feedback. Playground in and looks great, we will put grant in for shade sail. Challenging for up to Yr6's. Colourthon in the calendar for 18.11.22 wk6. All stock has been received. Forms to go out to classes re fundraising, prizes etc to go out this term. Fundraising cutoff 28.10.22 to allow time for prizes to arrive. Enquiries to be made with Bonnie as to whether firies can attend. There will be a registration fee, \$10 on top of fundraising to allow parents etc to take part as well. Kindy's & PP possibly to be separate, will need to be a different day	Simone/Louise

	<p>due to volunteer numbers – to be discussed with Kindy teachers – MJ</p> <p>Timeline to be arranged.</p> <p>Interschool going ahead P&C stall/Cake stall? – will need extra volunteers.</p> <p>Open Night Wednesday 07.09.22 – Burger night, chicken/hamburgers no preorders required. From canteen, burgers will be there for whole event.</p> <p>Possibility events split into three 30 minutes slots to comply with Covid safety guidelines. MJ</p> <p>Basketball, front and early childhood gates open – TBC location of burger sales.</p> <p>4pm-5.30pm K-yr3 / 5.30pm-7pm yr4/5</p> <p>Yr 6 4-5.30pm Thursday 08.09.22 – no burger event that night.</p> <p>Approval for Jelly cups for open night – Approved by MJ</p> <p>Wheel chairs for kids, huge response, helped Linda co-ordinate. Went to Wangara to donate. Overwhelmed with response. Raised \$800.</p> <p>Requested they come and speak and thank personally – possibly 25.11.2022 at giving back faction assembly wk7.</p> <p>Possible events</p> <p>Disco</p> <p>Wk 4?? - 4.11.22 Theme to be advised.</p> <p>To be a free event to balance out events?</p> <p>Just water and fruit cups offered – have suppliers that will provide fruit donations.</p> <p>Christmas Carnival on a weekend. DATE – 4.12.22 wk8– approved MJ</p> <p>Smaller than Twilight markets.</p> <p>Sunday lunchtime onwards.</p> <p>To include 30 stalls.</p> <p>Food – normal P&C stalls,</p> <p>Act Belong Commit stall.</p> <p>Santa?</p> <p>Choir spot performances</p> <p>Games on the lawn.</p> <p>Canteen – no requirement for canteen liaison, to be dissolved at next meeting – AC</p> <p>If part time agreement with new canteen arrangement P&C will be supported in providing hot lunch days MJ</p> <p>Event days also to be discussed re P&C hot food stalls.</p> <p>Can we put a P&C notice board somewhere in the school for parents, near canteen?? To be discussed with Kathy - SW</p>	
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5.	<p>Principal's Report:</p> <p>.</p> <p>Thanks for awesome Carnival Day.</p> <p>Thanks water fountains, kids really love them, being well used.</p> <p>Survey result, numbers for 2023 around 640.</p> <p>Taken few new enrolments this term and some pending.</p> <p>P&C agreed to support interschool carnival with 9 schools attending WK9 16.09.2022 (from Andrea won't be preorders, will only be attend stall and buy at the time)</p> <p>Carnival to be advertised as Houghton Park.</p> <p>Calendar busy this term, some clashes, apologies.</p> <p>Final hot lunch will be removed from calendar. To be discussed whether may be reinstated due to Canteen closing.</p> <p>Any option needs to include more green food than orange food.</p> <p>Approval for Pie Day given if offering chicken, steak and vegetarian pasty. To be put back on calendar.</p> <p>To remain voluntary for all parents.</p> <p>To be called P&C hot lunch day, supplier not to be promoted.</p> <p>Fruit cups also to be provided as a complimentary extra.</p> <p>Science Day, positive feedback, reviewing effectiveness of day, parents will be invited to give feedback, also feedback from teachers.</p> <p>Maree will be taking leave next week and week after. Mishelle will be stepping in to manage school.</p> <p>Canteen – decision made to close current canteen, other enquiries have been made about stepping in.</p> <p>Jen to be thanked and mentioned in newsletter for her efforts in difficult times.</p> <p>Canteen is lease agreement not a P&C agreement.</p> <p>Friday, formally saying goodbye to Lou Ziad, acknowledge efforts and support to school.</p> <p>Raised at board meeting – possibility of adding voluntary contribution for P&C – being investigated – Cathy & Maree</p> <p>Possibility of being prizes for prompt payments etc.</p> <p>Solar panels to start in October.</p> <p>Cathy worked hard on computer upgrade, old ones packed up and sent back. Thanks to Simone.</p> <p>Thank you to P&C for support for mural, been very well received.</p> <p>Usage of Reading Eggs and Mathletics to be reviewed by school MJ.</p>	Maree
6.	<p>Treasurer's Report</p> <p>Fundraising Closing balance – \$16128</p> <p>Entertainment book \$182</p> <p>Easter raffle \$2512</p> <p>Krispy Kreme \$4559 – ex \$3561</p> <p>WACSO \$1362</p> <p>Mother's Day \$2872 ex \$3394</p> <p>Cheeseburger \$2505 ex \$1311</p> <p>Election Day \$ \$3478 ex \$899</p> <p>Coffee morning cross country \$52</p> <p>Donation from OSH to P&C \$5000</p>	Andrea

	<p>Sports Carnival \$4401 ex \$1592 Meatball subs \$2493 ex \$1162 pr \$1300 Father's Day Stall ex \$2877 New equipment – pie warmer \$700</p> <p>What we are committed to for next year. Reading Eggs Mathletics WACSO Fees Yr6 Camp Graduation Book Awards In a position to cover those with current balance not taking into account planned fundraising.</p>	
7.	<p>Uniform Shop Report:</p> <p>Going well, sports carnival, faction shirts sold well in last week. Carnival week – lots of extra work for supplying shirts that parents hadn't purchased at shop on Tuesday.</p> <p>Sun safe policy, faction shirts may need to be updated to comply, stock to be run down.</p> <p>Sales \$11120 Bank fees \$196 Purchases \$11294 Track pants and leisure pants for girls – will continue next year. Indent orders all done so prepared for next year Current bank balance \$23667</p> <p>Looking at online order page on web site allowing parents to pay online – currently being investigated – AC</p> <p>Current system works well, but does need payments chasing and can be time consuming.</p> <p>New EFTPOS machine received – old one sent back.</p>	Andrea
8.	<p>Fundraising Report:</p> <p>Covered in Presidents Report</p>	Rachael/Louise

9.	Request for Funds: Mrs Block – Funds to cover breakfast for Yr6 sleepover, \$300 approved by P&C	
10.	Any other business Canteen – Sun Safe School policy Maree - In order to apply for a grant, school has to be a sun safe school, school needs a sun safe policy, been presented to board. Grant for \$10,000 to be applied for for sun shades on new playground. Yr5 - LG Wine sales? Individual sales way forward to encourage parents to get involved. Only one parent attended meeting. Meeting Structure Small group/time poor Hoping to be able discuss in meetings to ensure inclusion of new members if they attend. Scholastic Report LMc Rewards \$471to Mrs Gordon - Library Book Fair TBC if not will do Term 4 scholastic	
11.	Meeting Closed at: 20:26	
12.	Next Meeting: Monday 24 October 2022 6pm	