



Carramar Primary School Parents and Citizens' Association  
 71 Houghton Drive Carramar, WA, 6031  
 Ph. 9405 0600 Fax 9405 0699  
[carramarparents@live.com.au](mailto:carramarparents@live.com.au)



## CARRAMAR PRIMARY SCHOOL P&C ASSOCIATION INC.

### 25.10.21 Minutes.

**Attendees:** Louise Graham, Lisa McStay, Simone West, Rachael Woodfield, Amy O'Sullivan, Stephanie Williamson, Andrea Cassar, Karla Hemingway, Maree James, Beth Barnes, Rachelle Breeze, Sue Block

**Apologies:** Amanda Joseph, Juanita Anderson, Jen S, Christina Byrne, Mishelle DelCaro, Kat Skroza,

**Meeting Commencement:** 6:00 pm

**Meeting Closed:** 7:50 pm

	Item	Who	Notes/action	Action to be completed by Who?
1.	Welcome and apologies	Simone West	Apologies sent for shared for members.	
2.	Approval of previous minutes (6/9/21)	Steph Williamson	Simone approved; Rachelle seconded.	
	President Report	Simone West	<ul style="list-style-type: none"> <li>- Pulled together the interschool sausage sizzle - thanks to all involved. Would like to do again next year</li> <li>- Sports Extravaganza - positive feedback received from stall holders and community</li> <li>- Cyber workshop - P&amp;C supported with funding - attendance was lower than expected.</li> <li>- New additions to the school grounds - undercover area extension, kindy enclosure, water tank in PP area, paving near kiss and drive has been extended, benches due to go in soon, soft fall in Y1 play area.</li> <li>- Twilight markets upcoming - roughly 40+ stalls. Call for volunteers will follow.</li> <li>- Feedback positive of the new assembly format.</li> <li>- Sports disco - Mr M confirmed equipment has been purchased with the raised funds.</li> <li>- Positive results for NAPLAN results being posted home.</li> <li>- World Teachers Day - Fri 29/10. Thanks for donations of baked goods. Please drop to office for 10:30 am. Volunteers welcome.</li> <li>- Graduation - cupcakes for graduating class. Quote provided by new supplier. Advise previous supplier.</li> </ul>	Simone to advise
	Principal Report	Maree James	<ul style="list-style-type: none"> <li>- Introduce and welcome to Bonnie Radman - new chaplain to CPS.</li> <li>- Great start to the term.</li> <li>- Faction Friday themes have been added to the parent planner.</li> <li>- Next theme will be 'giving back' followed by 'safety' and 'kindness'.</li> <li>- Parliament House student visit.</li> <li>- Carramar's Got Talent - unfortunately due to online permissions, the link is unable to be shared publicly.</li> <li>- Jump Jam performance was fantastic! Credit to Mrs Pearce, the students and the parent group. Once it has been judged the performances will be shared with all students.</li> <li>- World Teachers Day apples - thanks in advance</li> </ul>	

			<ul style="list-style-type: none"> <li>- Pre kindy sessions are coming up - Week 5 info session (students do not participate in any transitioning on this day). This is followed by x3 sessions where students will be given the opportunity to visit school and parents can come to sessions with outside agencies.</li> <li>- Student numbers for 2022 are looking similar to this year.</li> <li>- Specific information regarding classroom placements for 2022 are to be directed to Maree.</li> <li>- Staffing for next year is still being finalised.</li> <li>- Class structures for 2022 may include more split classes that 2021.</li> <li>- Future teachers - a number of preservice teachers are currently on practicum at the school.</li> <li>- PP concert - Weds, Kindy concert - Tues</li> <li>- Thoughts for next year - consider gold coin donation for Sports Extravaganza.</li> <li>- Playground/ spider update - still a work in progress. Large playground will be installed. Installation will begin once materials and personnel is confirmed.</li> </ul>	<p>Louise - Grounds committee meeting will be arranged</p> <p>Maree to discuss with Kathy re itemised contributions from P&amp;C and confirm</p>
	Treasurer Report	Andrea Cassar	<ul style="list-style-type: none"> <li>- New skorts have arrived, sales low but look great</li> <li>- \$3200 in sales</li> <li>- Uniform shop insurance paid</li> <li>- Fundraising - Father's Day stall approx. \$3000 in sales, minimal amount left over</li> <li>- Small purchase of biscuits</li> <li>- Dad's night \$236 in expenses total approx. \$450</li> <li>- Sports Extravaganza - approx. \$1000 profit</li> <li>- Interschool BBQ - approx. \$500</li> <li>- Krispy Kreme - approx. \$2000</li> <li>- Lisa (McCoffee) - sponsorship of \$200</li> <li>- \$415 - silent disco</li> <li>- Invoice for pavers approx. \$660 in expenses</li> <li>- New BBQ purchases - \$400</li> <li>- Andrea will forward accounts</li> <li>- Andrea will follow up payments made for Twilight Markets via email</li> </ul>	<p>Andrea to send Andrea will send follow up emails</p>
	Canteen Report	Jen/ Amanda	To be provided at next meeting.	
	Uniform Shop report	Andrea Cassar	- See treasurer report above	
	Fundraising Report	Louise	<ul style="list-style-type: none"> <li>- Potential ideas for next year:</li> <li>- Fundraising for Music Dept for 2022 - Music Quiz night?</li> <li>- Volunteers to join the fundraising committee are welcome</li> <li>- Water-thon - Term 1 2022 - all in agreement - fundraising committee to gather info</li> <li>- Provide information to Maree to liaise from an operational POV</li> <li>- Readathon ideas shared - catering for interests of others</li> <li>- Important to plan out dates for the year</li> <li>- Suggestions for fundraising ideas - please forward ideas to the fundraising committee</li> <li>- Summer sock fundraiser - funds for Care Bags for WA Charity. More info: <a href="https://carebags.com.au/?fbclid=IwAR3rwqc01gn4nbxyh-xbxHQtlYlcb6Rcs6l5Nrh9dqOb494_cyvEbhwQSIQ">https://carebags.com.au/?fbclid=IwAR3rwqc01gn4nbxyh-xbxHQtlYlcb6Rcs6l5Nrh9dqOb494_cyvEbhwQSIQ</a></li> </ul>	<p>Fundraising committee</p> <p>Simone/ Louise to provide info to Maree</p> <p>Steph to find more info and forward to Maree</p>
3.	Items arising from previous meeting	Steph	<ul style="list-style-type: none"> <li>- Community market volunteers secured?</li> <li>- WAGSM performance at markets not required - stage performances will go ahead. Choir performances confirmed.</li> </ul>	

			<ul style="list-style-type: none"> <li>- Graduation cupcakes - see President report above</li> <li>- Research of Water-thon - see Fundraising report above</li> </ul>	
4.	Stationery Drive	Simone/ Louise	<ul style="list-style-type: none"> <li>- Discussion around possible stationery drive. Containers will be arranged, and items donated will be from the booklists. If there are stationery items left over at the end of the year, give the option to donate. School will organise the storage and distribution of items following the collection.</li> <li>- Comms to parents need to stipulate permission to donate.</li> </ul>	Simone to provide info to parents and bins for collection
5.	Graduation	Simone	<ul style="list-style-type: none"> <li>- See President report above re cupcakes</li> </ul>	
6.	2022 Big Fundraiser	Simone	<ul style="list-style-type: none"> <li>- See Water-thon information in Fundraising Report above.</li> </ul>	
7.	Request for Funds	Mrs McArthy Mrs Parker	<ul style="list-style-type: none"> <li>- Y6 Graduation Sausage Sizzle \$160 - approved</li> <li>- Active equipment for the Y1 playground. \$2499.90 (information shared) Clarification required on suitability.</li> </ul>	Maree to confirm requirements
12.	AOB	Maree	Canteen closed this week - information shared on Facebook and Connect notice.	

Next Meeting: 29/11/21 Monday Week 8, Term 4 6pm.