



Carramar Primary School Parents and Citizens' Association  
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## CARRAMAR PRIMARY SCHOOL P&C ASSOCIATION INC.

### 4.5.21 Minutes.

**Attendees:** Louise Graham, Lisa McStay, Simone West, Rachael Woodfield, Amanda Joseph, Amy Rowland, Mishelle DelCaro, Sue Block, Stephanie Williamson, Andrea Cassar, Karla Hemingway, Maree James, Amanda Padfield

**Apologies:** Jen S, Juanita Anderson, Jeya Jeybalan, Rachelle Breeze, Kat Skroza, Beth Barnes, Sharon Green, Lara Massey, Christina Byrne

**Meeting Commencement:** 6:00 pm

**Meeting Closed:** 7:25 pm

	Item	Who	Notes/action	Action to be completed by Who?
1.	Welcome and apologies	Simone West	Apologies sent for some members.	
2.	Approval of previous minutes (22/3/21)	Steph Williamson	Approved by Simone, seconded by Lisa.	
	President Report	Simone West	<ul style="list-style-type: none"> <li>- School Banking, discussion around whether to continue or not. Will be out to vote to school community.</li> <li>- Facebook page has been really positive, and the close monitoring has been successful.</li> <li>- Mighty Soft Recycling - Carlene has put forward the registration. Soft plastic and bread tags have a place to be recycled. Each 5KG will be reimbursed with sports equipment for the school. Community will be informed following full registration and board approval.</li> <li>- Behaviour slip explanation for parents - Maree will update.</li> <li>- Term 2, Week 5/6/7 Simone will limit her duties and Louise will be the main point of contact.</li> <li>- Paving orders will be put through soon for remaining bricks. Link to the aboriginal artwork provided by Mrs Dobbs to also be placed on a paver.</li> </ul>	<p>Simone to put out to vote on Facebook page</p> <p>Simone/ Louise - complete registration process with Carlene</p> <p>Maree to provide info re behaviour slips</p>
	Principal Report	Maree James	<ul style="list-style-type: none"> <li>- Term 1 ended well with an excellent Y6 camp.</li> <li>- ANZAC assembly was such a lovely community response.</li> <li>- All big events will require parents and community members to sign in using a QR code. Following COVID, an alternative platform will be used to log visitors on site.</li> <li>- Assemblies are still restricted due to COVID operating guidelines.</li> <li>- Parent interviews will go ahead this week.</li> <li>- Meeting place - lots of hard work and looking forward to the 'big reveal'. As part of NAIDOC there may possibly be a naming ceremony. NAIDOC celebrations will happen at CPS in Week 1, Term 3 due to clash with swimming lessons.</li> <li>- Staffing update - families will be advised if needed.</li> <li>- Week 3, Mother's Day</li> <li>- Weeks 4 &amp; 5 NAPLAN - Mishelle coordinating</li> <li>- Week 6 - Cross Country - teams event this year to increase student involvement. Students involved in team events will not</li> </ul>	

			<p>be able to qualify for interschool. Great response to training so far.</p> <ul style="list-style-type: none"> <li>- Week 7. -Incursion for Y4-6, Making Connections with the Aboriginal Culture.</li> <li>- Week 9 - Disco (Sports theme) funds raised will go towards the request to funds from the PE dept.</li> <li>- Weeks 10/11 - Swimming for Y1,3,5 at Aqua Motion. Term 3 will be at HBF Arena for Y2, 4, 6. Thanks to P&amp;C for support with funds to ensure cost is the same for all students. Info to follow.</li> <li>- Mrs Morgan is on LSL for the whole of Term 2.</li> <li>- CPS Playgroup commenced this week for Kindy students starting in 2022. Sessions will be held on Monday mornings 9-11 am. Numbers are restricted due to COVID and those interested are to register for sessions through Eventbrite. Enquiries to Kyran Sweetin.</li> <li>- Thanks to P&amp;C for ongoing support.</li> </ul>	
	Treasurer Report	Andrea Cassar	<ul style="list-style-type: none"> <li>- Uniform shop - sales of \$3000, purchases of items made. Accounts provided.</li> <li>- Fundraising account - accounts provided totalling \$32 849 - Reading Eggs, Swimming and Insurance still to be paid.</li> <li>- Colourthon total \$18 000 - this is a record amount in the last 10 years.</li> </ul>	
	Canteen Report	Amanda Joseph	<ul style="list-style-type: none"> <li>- Amanda to communicate on behalf of Sharon and Jen.</li> <li>- Meeting held with Maree and Amanda.</li> <li>- T1 and 4 - Slushie Fridays T2 and 3. -Treat Fridays.</li> <li>- Over the counter sales with some online orders through Quickcliq.</li> <li>- Canteen are looking into baking cakes for birthdays which will be delivered to classrooms. - more info will follow.</li> <li>- Concerns over food wastage.</li> <li>- No changes to canteen during NAPLAN, may be some change during swimming. Liaison between school and canteen will be had.</li> </ul>	
	Uniform Shop report	Andrea Cassar	<ul style="list-style-type: none"> <li>- Most items now in stock. Size 6 dresses will be arriving this week.</li> <li>- Raincoat sales have been steady.</li> <li>- Meeting with Spartan re indent order - not needed at this time.</li> <li>- Second-hand items - some sold and will continue to list on Facebook. Maree happy to include information in the newsletter.</li> <li>- Pre orders are going well.</li> <li>- Uniform display in the front office would be useful with kindy enrolments happening currently.</li> <li>- Updated pricelists to be shared.</li> </ul>	<p>Andrea/ Louise to provide info re secondhand uniforms to be included in newsletter (Even weeks)</p> <p>Andrea to organise uniform display in front office</p> <p>Andrea to share updated uniform pricelist</p>
	Fundraising Report	Rachelle Breeze	To be provided at next meeting.	
3.	Items arising from previous meeting	Steph	<ul style="list-style-type: none"> <li>- Info on Pub Sch review shared with parents (Maree)</li> <li>- Final pavers (Simone) - see above.</li> <li>- Second-hand uniform give away (Andrea) - see above.</li> <li>- Readathon information (Rachelle)</li> <li>- Wonder for Recycling for rewards info (Louise) - see above.</li> </ul>	
4.	Canteen	Amanda	- See above report.	
5.	Entertainment books	Amanda	- Update to be provided at the next meeting.	
6.	Mighty Soft recycling approval	Louise on behalf of Rachelle	See President report given above.	

