

Carramar Primary School Parents and Citizens' Association

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CARRAMAR PRIMARY SCHOOL P&C ASSOCIATION INC.

22.03.2021 Minutes

Attendees: Amanda Joseph, Karla Hemingway, Lisa McStay, Kat Skroza, Andrea Cassar, Amanda Watson, Rachelle Breeze, Louise Graham, Rachael Woodfield, Simone West, Marie James, Mishelle Del Caro, Juanita Anderson

Apologies: Sharon Green, Jen Schwazzbach, Sue Block, Stephanie Williamson, Beth Barnes

Meeting Commence: 9.10am

Meeting Closed: 10.15am

	ITEM	WHO	NOTES/ACTION	Action to be completed by who?
1.	Welcome and apologies	Simone West	Welcome and apologies given and noted	
2.	Approval of previous minutes	Louise Graham	Simone passed and Amanda seconded	
3.	Principals Report	Maree James	<ul style="list-style-type: none">• Great start to the year• School Review: the report was fantastic and they were impressed with our strong partnerships that our school has formed with families• Harmony Day was a success• The school is considering supplying the parents with detailed information about the coloured slips given in class and in the playground. This will help to clear up any misunderstanding.• Positive Parenting Programme Survey was sent out. Looking into a communication strategy. Wish to collaborate with the community as the staff are currently involved and interested, so encouraging parents to join in.• Colourthon: Low registrations so far. Do we have a plan of action to boost registrations?	<ul style="list-style-type: none">• Maree to look at giving parents info• Simone and Louise to promote the Colourthon

4.	Presidents Report	Simone West	<ul style="list-style-type: none"> • Colourthon: How would the school approach and handle the students who are not attending? The outcome depends on final numbers. • Colourthon: Highest fundraiser will receive a Hoverboard, Sabine Winton has contributed to the prize • Colourthon: There will be one prize per year group this year • We are looking into Police or Volunteer Fire Brigade to be present at the Colourthon • School Banking: do we wish to pursue this? Do we put a poll out? If so, who would be in charge of running it? • Democracy Sausage: huge success. A massive thank you to all volunteers. \$1800 profit was made. Goodman Fielder donated the rolls which made a huge difference to the profit. • Parking: continues to be a major issue. Parking in the entrance and exit to the shop side car park is dangerous. We will continue to put messages in the newsletter as well as put messages on the P&C Facebook page. Rangers are often around. • Containers For Change: the P&C have received their CFC Code. It can be used at any drop off centre. Need to inform Parents. • Bushfire Appeal: the school raised a total of \$664 for the appeal. • Mothers' Day Stall: all gifts have been purchased and received. We will need to sort boxes for kindys – year 1's to buy in class. The rest of the school will have the stalls on Thurs 6th May and Friday 7th May. • Disco: Term 2 after NAPLAN testing completed. Most probably week 9. The disco will raise money for new sports equipment. • There is a P&C suggestion box in the office. Available to everyone 	<ul style="list-style-type: none"> • Simone and Louise to count numbers and update teachers with class numbers • Simone and Rachele to contact Fire and or Police • Louise to put parking in school Newsletter • Amanda to post about Containers for Change
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			<p>if there are queries or issues to raise but unable to talk to a member or attend a meeting</p> <ul style="list-style-type: none"> • ANZAC Day assembly: P&C to organise a wreath on our behalf. Agreed by all that approx. \$100 to be spent. Amanda or Simone to organise in advance through True Blue • Carramar Dads might need some push and support. Simone to look into whether it can come under P&C insurance. • Sabine Winton has promised \$90k towards the school grounds. The spider playground within the gates, needs to be removed. • Discussion about the P&C minutes being put on to the website for accessibility of all parents. Louise to email the school. Advertise in the newsletter, also. • Sun cream has been purchased by the P&C and distributed to all classrooms • Paving: Simone will continue to advertise that we are placing another order in case someone missed out. 	<ul style="list-style-type: none"> • Amanda or Simone to order wreath for ANZAC Day • Louise to get Carramar Dads involved • Louise to send the minutes to the school • Simone to do final pavers
5.	Treasurer Report	Andrea Cassar	<p>Spend : \$3000 for Year 6 camp \$8000 for athletics \$800 for suncream \$2064 Mothers' Day Stalls Approx. \$500 for Democracy Sausage \$500 colourthon water tunnel \$1100 powder colourthon # report with full details to be sent electronically</p> <p>Upcoming: Reading Eggs payment Disco</p> <p>Income: Socks: \$5000 # report to be sent electronically</p>	<ul style="list-style-type: none"> • Andrea to send report
6.	Uniform Report	Andrea Cassar	<ul style="list-style-type: none"> • Size 6 and 8 polo shirts are finally in stock 	

			<ul style="list-style-type: none"> • New winter Jackets have arrived • It has been suggested to ALL parents to label clothing as items go missing. • The office has thanked the uniform shop for providing second hand uniforms to the school. • Would it be worth advertising the second hand uniforms as either free or cheap on the Facebook page? 	<ul style="list-style-type: none"> • Andrea to organise second hand uniform give aways
7.	Fundraising Report	Rachelle Breeze	<ul style="list-style-type: none"> • Powder bottles need to be filled and ready for Friday • School Based Readathon (Through the same company who hosts Colour Runs) Can, but doesn't have to, coincide with Book Week. Free to join. Prizes provided through company. Rachelle to look into and provide information 	<ul style="list-style-type: none"> • Rachelle to provide school and P&C with Readathon info
8.	Canteen Report	Amanda Joseph	<ul style="list-style-type: none"> • Canteen would like to have Treat Fridays again. • Only running on 3 days a week as it was not viable running for 5 • The canteen would like approval to swap the menu on the last day of school to the Friday Menu. (approval given) • Canteen is very happy to have a more regular communication. • Canteen has been allowed to advertise on the P&C Facebook platform. Stringent rules have been put in place and the posts will be approved by Simone and Amanda. Posts ONLY, no comments 	
9.	Scholastics Report	Simone West	<p>Quite a few issue with backorders and damaged books this time. All resolved now.</p> <p>Total raised for the school: \$330.00</p>	
10.	Entertainment Book	Amanda Joseph	<p>More promotions this time</p> <p>App only available this time</p>	
11.	Request for Funds		None	
12.	Any Other Business		<ul style="list-style-type: none"> • Discuss Wonder Recycling for Rewards 	Louise to get info

			<ul style="list-style-type: none">• Discuss P&C meeting times and days: What will work best for most parents? How do we encourage more parents to be involved? Do we switch the days? Times? Attempt a Tuesday? Do one evening and one morning meeting per term?	

NEXT MEETING TUESDAY MAY 4th 2021