



Carramar Primary School Parents and Citizens' Association
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CARRAMAR PRIMARY SCHOOL P&C ASSOCIATION INC.

10.8.2020 Minutes.

Attendees: Karen Hastie, Louise Graham, Simone West, Heidi Reiger, Amanda Joseph, Amy Rowland, Michelle DelCaro, Sue Block, Lou Zeid, Stephanie Williamson, Andrea Cassar, David Furmark, Mel Davers, Leonie Hache, Glenda Stacey

Zoom attendees: NIL

Apologies: Jen Schwazzbach, Sharon Green, Christina Byrne, Rach Saunders, Sabine Winton, Beth Barnes, Karla Hemingway, Sonia Smithyman, Jeya Jeybalan, Clare Furmark, Darren West

Meeting Commencement: 6:15 pm

Meeting Closed: 7:15 pm

	Item	Who	Notes/action	Who?
1.	Welcome and apologies	Karen Hastie	Welcome from David on behalf of Karen	
3.	Approval of previous minutes (20/6/20)	Steph Williamson	David approved; Louise seconded. (Glenda to be removed from attended to apologies from previous meeting minutes).	
4.	President Report	Karen Hastie	David on behalf of Karen: <ul style="list-style-type: none"> - PJ day was a huge success - lots of positive feedback - Thanks to Sue, ministers and office staff - total raised around \$700 - David to collect and deposit - Sausage sizzle order forms to go out in the next couple of days - Thanks for work on upcoming Father's Day organisation 	
5.	Principal Report	Lou Zeid	<ul style="list-style-type: none"> - Meeting to be held on 11/8 with The Shire regarding dogs on the oval - Karen, David and Glenda welcome to attend. - Start of the term has been busy. - Cross Country, Senior Choir and Jump Jam have commenced. - Staff have been looking at ways to engage families safely following COVID pandemic. - Science Week - Week 5. Activities will run in school as normal, invites will be sent to parents to attend year group presentations. - Faction Friday assemblies began in Week 3, split into junior and senior assemblies. - Reintroduction of assemblies - mixture of small groups of parents and electronic - will be explored. - Science Room update - being built this year, anticipated opening for 2021. - Crunch and Sip promotion - current provision of crunch and sip will be phased out. - New timetable is now in place, no bells/ sirens throughout the school - students have adapted well. This is a trial - feedback will be accepted. 30% decrease in behaviour issues. - Some classes have altered the playtime-eat time - this will be monitored for effectiveness, not all classes are doing this. - Survey of students and staff will follow. 	

			<ul style="list-style-type: none"> - Number of students recorded as late to school have decreased under the new measures. 	
6.	Treasurer Report	David Furmark	<ul style="list-style-type: none"> - Fundraising account - \$10,339 not including brick money. Y6 BBQ at day camp supplies were deducted - Bank fees to be discussed with the bank as they seem high - Old canteen account is being used for brick paver payments - Electronic copies of accounts to be forwarded to Steph 	<p>David to discuss bank fees with bank David to forward electronic account copies</p>
7.	Canteen Report	David Furmark	<p>David on behalf of Sharon:</p> <ul style="list-style-type: none"> - Early lunches on wet play days? - Lou will clarify with teachers. 	Lou to clarify with teachers regarding wet play and early lunches.
8.	Uniform Shop report	David Furmark	<ul style="list-style-type: none"> - Sales - \$2500 since last meeting - Microfibre jacket purchase made 	
9.	Fundraising Report	Simone West	<ul style="list-style-type: none"> - PJ day - \$700 raised - Pavers - 350 bricks sold (\$10, 000 approx) - need \$12, 000 to cover costs. P&C will cover any extra costs if needed - CPS expectations to be added to extra bricks along with other inspirational quotes. - Ex staff have been contacted; community pages info has been shared - Sue to add to JB Facebook page - Sabine Winton donated \$300 towards brick pavers - large school logo (funds will be sent electronically) - Possibility of opening school 3-5 pm once completed with Sausage Sizzle/ Wanneroo Times etc... will be explored. - Time capsule? Possibility? - ideas of what to include discussed. - Heidi to look into options. 	<p>Simone - arrange extra pavers with CPS expectations and inspiring quotes</p> <p>Sue - add pavers info to Joseph Banks Facebook page</p> <p>Heidi - look into options for Time Capsule</p>
10.	Scholastics	Simone	<ul style="list-style-type: none"> - To be discussed at next meeting following the most recent order. 	
11.	P&C Purpose	Karen	<ul style="list-style-type: none"> - Following conversations with school community and parents, information sought regarding what the P&C do. - Begin with what the constitution and work from there - Steph to email out - To be followed up next meeting 	Steph to share constitution information regarding the role of the P&C
12.	Items arising from previous meeting	<p>Karen</p> <p>Sharon</p> <p>David</p> <p>Mishelle</p> <p>Simone</p> <p>Simone</p> <p>Simone/ Lou</p> <p>Simone</p>	<ul style="list-style-type: none"> - Dogs on the oval - letter forwarded to Sabine Winton? - see above update in Principal's report. - After school 'picnic packs' from the canteen for families to purchase? - next meeting due to no representation from the canteen at this meeting - Uniform order for microfibre jackets - order completed for older style. New design will be followed up on. - Rearrangement of Book Fair to match Book week in Term 4? - next meeting. - Lapathon Update (Term 4, Week 2) - prizes? Top fundraisers in each year group as well as an 'random pick' winners. Junior and senior class winners to get a subway lunch or something similar. Obstacles? - info to follow. Ideas for prizes? Hopefully by then further restrictions to be restricted. - Mums Event details, paving has taken over. Hopefully 1 or 2 by the end of the term. Watch this space. Utilise qualified staff members. - School Mascot - next meeting - Scholastics rewards money update to Facebook - Simone did this following the last order. 	David - look into ordering new microfibre jacket design

		All members David Sue David Amanda Simone	<ul style="list-style-type: none"> - Parking outside Kindy gate - will be reported to the rangers and put in the newsletter. - P&C Members badges/vests - will be here by carnival date. - 2021 Camp Fundraising - info to Y5 Facebook group. No representatives from parents. X1 parent contacted Karen but could not make the meeting. Info session for kids and parents to be held and volunteers sought. Simone to contact volunteer. - Spider play frame - possibility to use the base and change the materials. To be followed up next meeting. Sabine Winton could possibly help with supporting the movement of the play area from outside the school gates. - would need a formal request. - Grounds Improvement Committee update - arrange time to meet and create a wish list. - Promoting the P&C in the newsletter - photos from PJ day to be added for this edition (sent to Melissa). Louise will write a short update for exact newsletter edition. 	<p>Lou to add this to upcoming newsletter</p> <p>Simone - contact the Y5 parent volunteer (details from Karen)</p> <p>Simone/ Karen - complete formal request for funds to Sabine Winton re play area movement</p> <p>Amanda - arrange a meeting time with Grounds improvement Committee</p> <p>Louise to write update and email to Lou</p>
13.	Request for funds		NONE	
14.	AOB	Karen David Heidi David/Simone	<ul style="list-style-type: none"> - Change in break times - ideas for afternoon recess. Seek ideas for what to include. Ideas onto Facebook. - Fathering Project - Camp out - Saturday in Term 4 (End of Oct/ Early Nov) - Sports Carnival lunchtime query - Lou will confirm with Phys Ed teachers and confirm. - Original format of school logo required for school pavers. 	<p>Karen - add afternoon recess ideas to Facebook</p> <p>David to meet with Dads to discuss camp out options</p> <p>Lou - confirm Sport Carnival lunch time with Phys Ed staff</p> <p>Lou - provide original format school logo for pavers to Simone</p>

Next Meeting: 7/9/20 (Term 3, Week 8)