



Carramar Primary School Parents and Citizens' Association
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CARRAMAR PRIMARY SCHOOL P&C ASSOCIATION INC.

17.2.2020 Minutes.

Attendees: Amanda Joseph, Stephanie Williamson, Simone West, David Furmark, Louise Graham, Mishelle Del Caro, Glenda Stacey, Christina Byrne, Lou Zeid, Sharon Green, Travis Robinson, Amy Rowland, Rach Saunders, Jen S, April Ratajazak, Beth Barnes

Apologies: Jeya Jeybalan, Sue Block, Heidi Reiger, Emma Congrene, Clare Furmark, Karla Hemingway, Sonia Smithyman, Sabine Winton, Kazzie Hastie

Meeting Commencement: 6:00 pm

Meeting Closed: 7:10 pm

Agenda Item	Discussion	Follow up
Approval of minutes from last meeting (2/12/19)	<ul style="list-style-type: none"> Approved by Amanda, seconded by Louise 	
Reports	<ul style="list-style-type: none"> <u>Principal Report</u> - Students settled well into established routines. Work completed around the grounds due to funding received. X2 demountable buildings lost to the DofE. Drop in numbers due to a gradual drop in numbers. Parent evening was reasonably well attended. Kindy not as well attended - something that will be looked into for next year (timings/ date clashes etc.). Hope that P&C will continue to fund Athletics & Reading Eggs (more info to follow), Health and Phys Ed dept to use the Jump Rope for Heart - more info will come later in the term. Faction assemblies will continue with different focus each time. School Board put together a parent and visitor code of conduct (document shared) that is available on the school website and will be attached to newsletter. <u>President Report</u> – Thanks to all for coming and welcome to new faces. Lots of dates booked in already, Colour Run (Term 2) will be completed again this year. Ordering has also begun. <u>Treasurer Report</u> – Since last meeting we had the large uniform sale days. See attached accounts. We have purchased x2 extra gazebos. Mother's Day order has been paid. One more order still to come. Book Awards has been paid. Every year money can be moved over from Uniform account to the fundraising account - amount tbc. Full reports will be available in time for the AGM. <u>Canteen Report</u> – Jen is now on board. Friday is still the busiest day, x1 volunteer for Friday's has confirmed for the rest of the year. Possibly a volunteer will be needed for Thursdays. (Rach is available). Canteen cut of time needs to be shared with parents as office is still getting lots of calls regarding late orders. Leaflet to parents will be provided giving instructions regarding canteen information - Jen and Sharon to organise. <u>Uniform Shop</u> – Query over staff shirt sizes coming in extra husky ☺. Dresses still awaiting order. Netball skirts selling well. Bucket hat defects - return to uniform shop for a replacement. If problems continue possibly look into another provider. <u>Fundraising Report</u> - as above 	<p>Lou</p> <p>Amanda</p> <p>David</p> <p>Sharon/ Jen</p> <p>David/ Amanda</p>

Anzac	<ul style="list-style-type: none"> • Invitation to the President of the P&C • School to order the P&C wreath and will be reimbursed 	Amanda
Disco	<ul style="list-style-type: none"> • Not heaps of money raised at discos, suggestion to make discos free? Still provide fruit and water. All equipment already at school. Promote as more of a community event as opposed to a fundraiser. Majority vote for x2 free discos per year. 	David/ Amanda
Easter Raffle	<ul style="list-style-type: none"> • Interest in completing this year? Was popular last year. Donations asked from parents, hampers to be made up by the P&C. 	Amanda/ fundraising committee
Mother's Day raffle and stall	<ul style="list-style-type: none"> • Parents with own businesses would like to donate. Non chocolate options to be available. 	Amanda
Fete	<ul style="list-style-type: none"> • Approval for the Wanneroo Shire has begun. • Twilight Fete- Friday 13 November • Previous Fetes at school have been held during the day and have been successful. 	Amanda/ fundraising committee.
Fathering Project	<ul style="list-style-type: none"> • Is to be a subcommittee of the P&C. Travis keen to start this up again. An organising committee would be needed. A connect notice/ P&C Facebook page notice to be put out for volunteers. Clarification given over guidelines of the program. 	Travis
Music at WACSSO	<ul style="list-style-type: none"> • Following the conference in 2019 the P&C are very keen to get CPS band/ choir to perform in 2020. Support from the school over this. Amanda will email the organiser at WACSSO for details. 	Amanda
Items arising from previous meeting	<ul style="list-style-type: none"> • None 	
Request for funds	<ul style="list-style-type: none"> • Jump Jam - \$1391 Pieta Pearce • Camp - \$4000 <p>Forms handed to David. Both items voted on by members and approved.</p>	Lou and Mishelle
AOB	<ul style="list-style-type: none"> • Stationery supplies - possibility of dropping off before first day for the lower primary students? Lou is happy to look into this and the process to make this transition easier. • Next meeting will be the AGM. All positions will be open and will be voted in. You must be present to become a member/ be voted into a position. Forms will be at the office and available at the meeting. • Planner on skoolbag, connect and school website is the Term 4 2019 one. 	April Amanda Steph

Next Meeting: 23/3/2020 (AGM)