

**A school of happy children and a dedicated staff.
Providing opportunities for your child.**



**School Board Meeting Agenda
Monday 11 Sept 2023
3.15pm Conference Room**

Board Membership	
Board Chair: Alex Dunster	Parent Representatives: Ryan Graham
Principal: Maree James	Amanda Joseph
Manager Corporate Services: Kathy Bullock	Luke Williamson
Executive Officer: Mishelle DelCaro	Simone West
Teacher Representatives: Lesley McCarthy Rebecca Atkinson	Claire Mastalerz
Apologies: R Graham	P&C: Representative: Andrea Cassar

Item		Notes
1	Welcome: Alex D	
2	Previous Minutes: Alex D	
3	Financial Report:	<p><i>Aug verified data:</i> Don't be concerned with the Variance on the far column of the report - has no impact on figures. As at Aug verification we had \$146,959 variance Last grant money arrived for Sept: \$477 – School State Funding Chaplaincy Program This brings our total School Allocation cash amount to \$304,415.92 for 2023 There is still an opportunity in Oct if the school needs to move \$\$ from salary to cash if required for end of year trading.</p> <p>Student Centred Funding Report The only change since our last meeting is that we lost some of our disability funding post Sem 2 census.</p> <p>Cash Report Budget spending finishes at the end of Term 3 except for essential items. Cost centre Managers have received submissions to start their planning for 2024. Some projects will hopefully be completed by the end of the year, if not funding set aside will be reallocated.</p> <p>Other Business <i>Booklists:</i> Collab leaders have been given the booklists from this year to start their drafts for 2024. We anticipate that the drafts will be back to me in time for them to be presented at the next SB meeting 16 Oct for approval. We would like to get them out to parents sooner than last year. WINC will be providing booklists for students (if parents choose to take that option)</p>

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		<p><i>Vol Contributions:</i> these will be presented at the 16 Oct for approval so they can be applied along with the P and C Voluntary component on the booklist.</p> <p><i>Exercise Books:</i> The school will once again fund exercise books as they are specific item type and generally not available at other outlets.</p> <p><i>BCS & ASC:</i> Expressions of Interest for care providers have gone out to the public. EOIs close on the 22 Sept and are accepted by email or mail. It will be for a 2-year tenure. A copy of the EOI (Expression of Interest) is in your package.</p> <p>After the closing date, all EOIs will be considered by the Principal, Deputy Principal and two School Board Members. From the expressions of interest, providers may be requested to make a formal presentation to the School Board. It is anticipated that this process will be completed by 31 October 2023.</p> <p><i>Solar Panels:</i> These are up running – Maree and I are able to see what is being produced – hopefully our IT guy can share this with students as part of the children’s technology, science and maths learning.</p> <p><i>Meeting Circle:</i> We are getting some quotes done for this area – logs around the circumference to enhance the quiet reflection and ‘yarning’ aspect of the place as well as discouraging people walking over it. We are reviewing the coasts and possibility of it needing to be redone due to issues with the paint lifting.</p> <p><i>Interschool Shirts:</i> Additional Interschool shirts have arrived so we are very excited about how our students will look at our upcoming Interschool Events later this week. Some of the larger shirts will be used for staff – so no waste.</p>
4	Principal’s Report: School’s Operations <ol style="list-style-type: none"> 1. NAPLAN- Updated results 2. 2024: Proposed Kindy days 3. 2024: Draft structure 	
5	School Business Plan Proposals <ul style="list-style-type: none"> • Students • Staff • Community Sharing Ideas (draft) <ul style="list-style-type: none"> • Students & Staff Teaching for Impact	

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	<ul style="list-style-type: none"> -Classroom Observation -Cooperative Learning -Mental Health Mindfulness <ul style="list-style-type: none"> • Community <p>Respectful Relationships</p> <ul style="list-style-type: none"> -Promote respectful relationships -Parent Code of Conduct -Violence and Harassment -Email access -School Culture <p>Brainstorm/Feedback</p> <ul style="list-style-type: none"> -What is Working Well? -What would be Even Better 	
6	Board Nomination Process -Vacant positions -Timing of Advertising	
7	Next meeting date	Term 4 – 16 Oct 2023

Thank you

Board Chair: _____

Principal: _____