



**A school of happy children and a dedicated staff.  
Providing opportunities for your child.**

**School Board Meeting Agenda  
Monday 7th August 2023  
3.15pm Conference Room**

<b>Board Membership</b>	
<b>Board Chair:</b> Alex Dunster	<b>Parent Representatives:</b> Ryan Graham
<b>Principal:</b> Maree James	Amanda Joseph
<b>Manager Corporate Services:</b> Kathy Bullock	Luke Williamson
<b>Executive Officer:</b> Mishelle DelCaro	Simone West
<b>Teacher Representatives:</b> Lesley McCarthy Rebecca Atkinson	Claire Mastalerz
<b>Apologies:</b> Claire Mastalerz	<b>P&amp;C: Representative:</b> Andrea Cassar

<b>Item</b>		<b>Notes</b>
<b>1</b>	Welcome: Alex D	Alex welcomed the members to the meeting.
<b>2</b>	Previous Minutes: Alex D	Finance report was edited to reflect correct amount as stated by Kathy B.
<b>3</b>	Financial Report: Kathy B <ul style="list-style-type: none"> <li>One Line Budget Report</li> <li>Cash Report</li> <li>Student Centred Funding</li> </ul>	<p><u>Voluntary Contributions Feedback</u></p> <ul style="list-style-type: none"> <li>39% paid for primary contributions 181 students out of 473 students</li> <li>39% paid for PP contributions 29 students out of 76 students</li> <li>64% paid for K contributions 36 students of 57 students</li> </ul> <p><u>WINC Back to School Statistics for 2023</u> Total purchases totalled \$29,392 being 284 orders across 8,240 lines of stock 223 free deliveries for 382 students.</p> <p>\$14,642 was spent by parents in the month of December and \$14,001 in the Jan period - \$488 was spent by parents in Nov 2022 and \$261 in Feb 2023 period.</p> <p><u>Breakdown of purchased items from WINC</u></p> <ul style="list-style-type: none"> <li>48 kindy students</li> <li>50 PP students</li> <li>46 Yr1 students</li> <li>45 Yr2 students</li> <li>40 Yr3 students</li> <li>47 Yr4 students</li> <li>55 Yr5 students</li> <li>56 Yr6 students</li> </ul> <p>62% of students ordered via WINC</p> <p>Delivery to parents peaked at the beginning of January 2023. There were some issues with delivery. WINC confirmed orders were processed on time, but Australia Post processes made it difficult to determine deliveries were met on time. Perth Warehouse required more relevant stock which was partly due to the derailment of the lines between East and West, and storm damage to main connecting highways.</p> <p>Kathy suggested the benefit of bringing forward the finalising date for lists for 2024 allowing more time for order preparation. She also approached them about the delay in response time to parents. They admitted there were issues and that these would be met and rectified before the next run of booklists. After speaking to the Operations Manager and Area Manager, they have refined planning to rectify any issues. We did not receive parent complaints regarding quality, but the above issues were brought to our attention. As with all schools, this process is optional for parents.</p>

**A school of happy children and a dedicated staff.  
Providing opportunities for your child.**

		<p>Given it was WINC's first year, Kathy would like the Board to consider giving WINC another year option. Kathy has spoken with Campion who would value our business but admit that they cannot compete with WINC pricing.</p> <p>This will be on the agenda for the next meeting, and if approved will start the process of booklist revision by teachers.</p>
<b>4</b>	<p>Principal's Report: Maree J</p> <ul style="list-style-type: none"> <li>• Calendar Term 3</li> <li>• Year 1 Phonics Initiative</li> <li>• NAPLAN 2023 Update</li> <li>• Planning 2024</li> </ul>	<p>Maree talked about calendar events also raising the expectations of behaviour out of school hours.</p> <ul style="list-style-type: none"> <li>• Swimming</li> <li>• Science Week</li> <li>• Book Week</li> <li>• Sports Carnivals: Faction &amp; Interschool</li> <li>• Open Night – Learning Journeys</li> </ul> <p>The school has planned an approach to DET's K-2 Phonics Initiative to ensure all students are provided with an evidence-based instructional phonics program which is monitored and assessed and supports early intervention.</p> <p>Through DET's Mental Health &amp; Wellbeing Initiative, the school received a grant of \$23 564 which will be support the increased FTE of the Chaplain to fulltime and the implementation of an evidence-based student wellbeing plan.</p> <p>There were changes to NAPLAN this year. Previous bands were replaced with 4 proficiencies in each year level: exceeding, strong, developing, needs additional support. Therefore, no national minimum standard from 2023 or student progress data until 2025. Maree presented pre-SAIS data to the board.</p> <p>Proposed enrolments for 2024 are currently at 550-560. This determines class structures with 2 scenarios being 2 versus 3 composite classes: the roles of permanent staff and available positions of fixed term staff.</p> <p>The department have requested the removal of one ECE Kindy building. Maree pleaded the case and has secured it for 2024.</p>
<b>5</b>	Grandis School Board PL Feedback: Alex D	Overall, it was an enjoyable and valuable experience due to the trainer's interactive presentation. Alex recommended it and raised the question of further training.
<b>6</b>	P&C Report: Andrea C	<p>Events planned:</p> <ul style="list-style-type: none"> <li>• Father's Day gifts and raffle</li> <li>• Sausage sizzle at faction sports and interschool carnival</li> <li>• Cookie dough</li> <li>• Lapathon in Term 4</li> </ul> <p>The new microfibre jackets have arrived at the uniform shop and sales will eventually replace existing jacket. New faction T-shirts are planned.</p> <p>Simone mentioned the existence of a Facebook page with Carramar PS name and images. Alex will investigate closing it.</p>
<b>7</b>	Next Meeting Date	<p>Term 3: Week 9 – Mon 11<sup>th</sup> Sept</p> <p>Term 4: Week 2 – Mon 16<sup>th</sup> Oct</p> <p>Week 7 – Mon 20<sup>th</sup> Nov</p>

Thank you