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**School Board Meeting Agenda
Thursday 15th March 2021
3.15pm Conference Room**

Board Membership	
Board Chair: Alex Dunster	Parent Representatives: Simone West
Principal: Maree James	Christina Byrne
Manager Corporate Services: Kathy Bullock	Amanda Joseph
Executive Officer: Mishelle DelCaro	Travis Robinson
Teacher Representatives: Deborah Parker, Sue Block	Andrea Cassar
Apologies:	Alex Dunster

	Item	Who	Notes
1	Welcome	Alex Dunster	Alex welcomed Board members to the first meeting of the year.
2	Previous Minutes	Alex Dunster	
3	Financial Report	Kathy Bullock	<p>SCHOOLS RESOURCING Presently Schools Resourcing are setting up gateways for the Operational budget and we are unable to access it till 23 March. Hence no reports placed in the Library. Our budget was presented to the Finance Committee when we met recently; all Cost Centre Managers are now aware of their budget.</p> <p>VOLUNTARY CONTRIBUTIONS 48% of our kindy students have paid. 45% of PP and 33% of primary students. Statements have gone out to all year groups except Year 6 which will be sent out post camp.</p> <p>STAFFING 2022 Staffing processes will be commencing soon for 2022 taking into account the latest Work Management Profile of CPS.</p> <p>LSL LSL clearance, as reported by the Long Service Liability Report has been put in place for staff who have LSL to clear. Due to COVID the Dept extended the clearance date for LSL but as this is a liability to the Dept and it now needs to be cleared. Maree has been working with teachers to plan leave so that classes are disturbed as little as possible.</p> <p>ICT The school has recently purchased a further 30 ipads, covers, licences and keyboards. All will be utilised for NAPLAN which is now loaded up on all devices. We have approx. 10 ipads that are just over 5 years old so they will be phased out with new ones.</p>

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			<p>PLAYGROUND EQUIPMENT</p> <p>In response to the NQS Audit of 2021, we are in the process of building up play equipment for the Year 1 and Year 2 via LOOSE parts and other play equipment that the Year 2' play with near ADMIN. A variety of equipment will also be brought over from ECE to Year 1 area for play. This equipment will be stored in the old science lab near S1 and S2. Bridge repairs for the ECE area and the sail will be completed in the school hols.</p>
4	<p>Principal's Report</p> <ul style="list-style-type: none"> i. Start to School Year ii. School Review iii. Statement of Expectation 2021-2024 iv. NMEMO Updates Directions 2021 v. DRAFT Annual Report vi. DRAFT CPS Business Plan 2021-2023 vii. Board Online Workshop 	Maree James	<p>START to SCHOOL YEAR</p> <p>Very smooth start to the school year after the unexpected delay in Week 1.</p> <p>Parent Information Afternoon/Evenings were well received by parents and teachers alike. Following feedback there may be minor changes made for next year re timings: second session was well attended; first session may have been too early? Keen to strike a good balance.</p> <p>All assemblies have been going very well – 3rd presentation assembly will be this week (Year 6) Received very positive feedback from Schedule of Assemblies for 2021, allowing parents opportunity to organise calendars for the year.</p> <p>Faction Friday assemblies have been very successful: arrangements allow messages to be tailored to year groups</p> <p>Choir and instrument lessons before and after school have begun and are well attended as are PE training sessions for various competitions.</p> <p>Library is being well used – students and staff alike are enjoying the new facilities</p> <p>Science Room is completed and is being used. Science Team have prepared some excellent whole school planning resources which were presented to staff at Staff Meeting. Ongoing development of these as per the Science Operational Plan will continue.</p> <p>Due to delayed start, On Entry Assessments for PP (compulsory) & Y1 (optional) began a week later than usual– these are scheduled to finish this week.</p> <p>Harmony Week – this week. This year, the Room 14 Class Assembly will follow the theme of Harmony Week. Students are invited to come to school dressed in National Costume or Orange as in previous years.</p> <p>Year 6 Camp: next week at Karem Adventure Camp. Mon – Wed (inclusive) Children looking forward to attending.</p> <p>SCHOOL REVIEW</p> <p>Preliminary discussions at the conclusion of the day indicated the Reviewers were very happy and validated the self-assessment that was provided. The full review will be shared with everyone once it has been received. Thank you to Alex, Simone, Travis and Krystal, for their contributions and support in the lead up to the day. Special thanks to admin for their roles in preparing the reports for each domain and to all staff involved in the meetings during the validation visit. Lou has been informed of the outcome.</p>

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NMER Updates

**New Executive Team; Jo Harris (Director of Education)
Leon Wilson and Steve Watson (Assistant Directors)**

Principals Briefing: role of Regional Directors and how they plan to connect with schools and students.

NMER Focus Document, and Charter of Collaboration:

These docs provide a description around the commitment and possible ways that regions could collaborate and work more closely together. CoC is in draft looking at how SMER and NMER, could work together.

DRAFT CPS Business Plan

TARGETS:

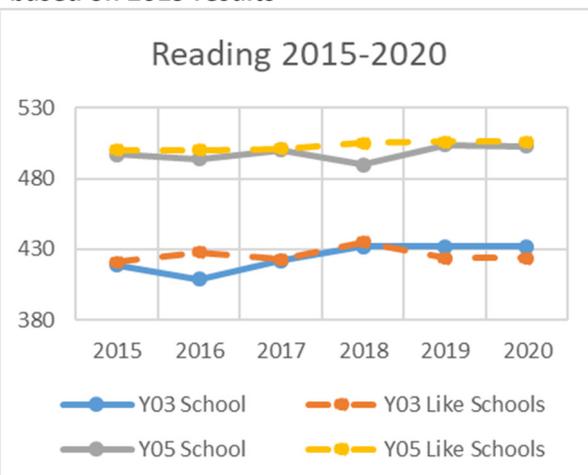
ACHIEVEMENT: Key targets of the CPS Business Plan will be to raise the achievement of students in Years 3 and 5 to match and/or better the mean of like schools.

The On-entry data (Literacy) has been below expected levels, in particular “reading”. Students’ oral retell and expressive vocabulary are focus areas of the 2021 EC Operational Plan.

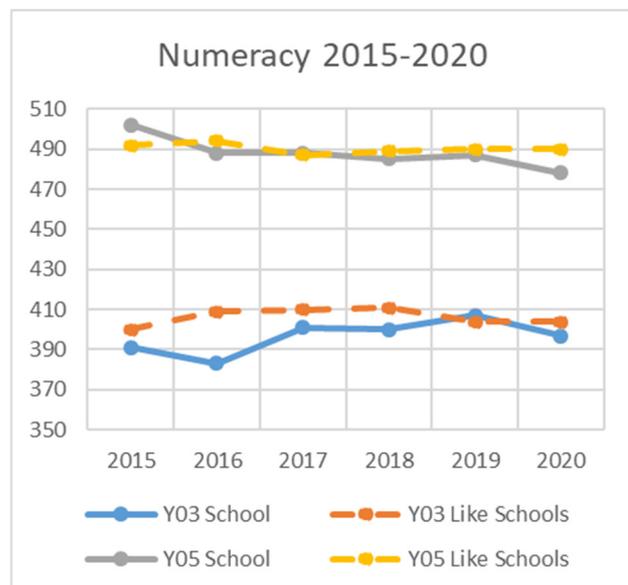
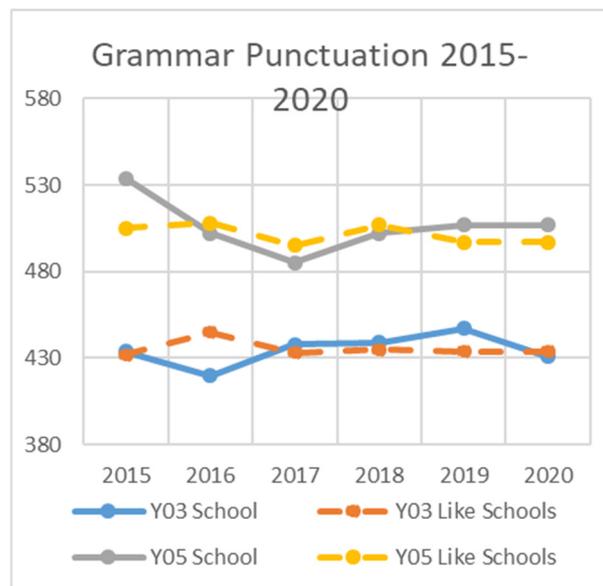
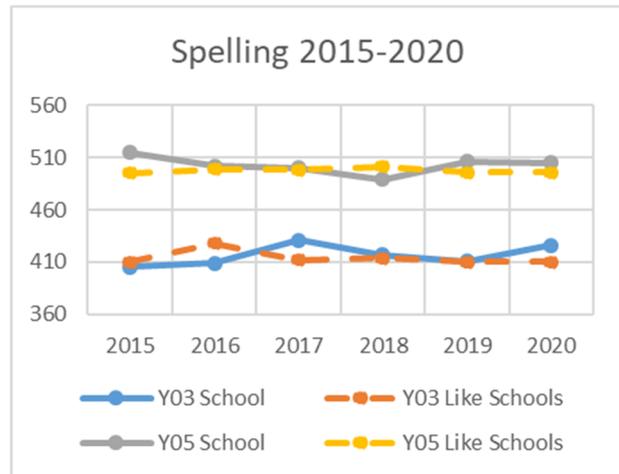
Following the cancellation of NAPLAN in 2020 due to COVID, to maintain some consistency in the school’s data collection the students in Year 3 & 5 were assessed using previous NAPLAN tests in Week 6 Term 2 2020.

As there is no system data on like school performance for 2020, the like school score is in the following graphs are based on 2019 results.

**Like –School Comparison 2015 – 2020:
based on 2019 results**



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Maree plans to liaise with Leon Wilson (AD NMER) to guide informed achievement targets for the new BP. These targets will be shared with Staff and School Board.

BEHAVIOUR & WELLBEING: Targets will also be set for Behaviour and Health & Well-being.

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			<p>As demonstrated in the Aboriginal and Cultural Standards Operational Plan, a greater emphasis will be placed on the analysis of the achievement and progress of Aboriginal students and teaching practices as required. Improvement targets will be established for this cohort.</p> <p>There are currently 7 Level 1, 2 Level 2 and 1 Level 3 EALD students enrolled at CPS.</p> <p>Targets for our EALD students to be included in the new BP</p> <p>The SBP will be based on Three pillars:</p> <p>STUDENT LEARNING</p> <ol style="list-style-type: none"> 1. Literacy and Numeracy: embedding Literacy & Numeracy across all Learning Areas 2. Digital Technology: · Integrating across all learning areas 4. HaSS · Implementation of ACSF 4. Science · Developing a whole school approach, using the skills of inquiry and scientific method to develop and test theories <p>STAFF DEVELOPMENT</p> <ol style="list-style-type: none"> 1. Continue to develop staff capacity to meet the diverse needs of the students of CPS in a culture of collective responsibility for school improvement. 2. Teachers will use data to better target student learning needs and better target teaching programs for groups and individual students. 3. Performance Management processes will encourage staff to be reflective, proactive and accountable to whole school agreements to improve their practices and continue to grow professionally. 4. Maths and Science Pedagogy will be a focus. 5. Use of Ed Companion Data Hub to guide informed planning and measure growth <p>PARTNERSHIPS</p> <ol style="list-style-type: none"> 1. Harness the support and expertise of families as critical partners in students' learning. 2. Partner with families and the community to support the engagement of every student. 3. Family Partnership Team: Planning opportunities that are: • Educative • Informative • Participative <p>The Family Partnerships team have met and completed a self-assessment of Engaging and Working with our Community. Using the Domain Rating Scale in the areas of Communication, Community Collaboration; School Culture; Partnerships with Parents and Decision Making the team reflected on where our school sits. The document lists suggested strategies for improvement –we plan to survey parents next term regarding parent interest in information sessions</p>
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			<p>STATEMENT of EXPECTATIONS</p> <p>This document was discussed and signed off by the board</p> <p>BOARD TRAINING</p> <p>Maree has registered for this training: School Councils/ Boards Workshop for Principals and Chairs - Linking Schools and Communities – Cohort 3 (Live online via WebEx)</p> <p>Date: Wednesday 24th March, 2021 Times: 8:30am start, expected finish time 3:30pm Venue: Online live, via WebEx</p> <p>Please advise her by the end of this meeting if you wish to be involved.</p>
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5	Meeting Dates for 2021	Maree James	<i>Information provided by Mishelle DeCaro following email responses regarding most suitable meeting times for all Board Members for 2021.</i>
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Thank you