

**A school of happy children and a dedicated staff.
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**School Board Meeting Meeting
11th May 2017
3.15pm Conference Room**

Attending: Matt Snell, Steve Hall, Anjolic Pimenta-Ross, Travis Robinson, Kerryn Ellis, Amanda Holden

Kathy Bullock, Mishelle DelCaro

Apologies: Jodie Dutton, David Furmark

Item		Who	Notes and Action
1	Welcome	Matt Snell	Matt welcomed board members and thanked Steve H for chairing the meeting.
2	Previous Minutes	Matt Snell	Module 1 of the IPS School Board Development Program will be held over to the next board meeting. Previous meeting's minutes passed by Travis Robinson/Anjolic Pimenta-Ross.
3	Financial Report	Kathy Bullock	<p>The Comparative Report was presented and the discussion focused upon:</p> <ul style="list-style-type: none"> • The new iPad lease and the distribution process • Recent improvements via the Building Improvements budget to the toilets in the early childhood, junior and middle blocks • Recent Voluntary Contribution payment information – 269 students out of 688 paid in primary, 42 out of 104 students in pre-primary, and 54 out of 88 Kindy students paid. • OHS visit and the processes being applied from the visit from Central Office <p>Amanda enquired as to whether we had a plan for the failing older whiteboards and data projectors. Kathy talked about the Reserve Plan and will present the information at the next board meeting.</p>
4	School Board i. Membership 2017 ii. Succession Planning iii. National Clearance	Matt Snell	<p>i. Matt S presented a draft membership letter for 2017 an expressing the School Board's legislative responsibilities, the commitment of the School Board Members and its significant achievements. Recommendations were to add a section on the ballot for the reason for nomination and meeting timeframes.</p> <p>ii. Members discussed the necessity to increase the number of parents versus teachers on the board and the roles needed. It was recommended that 3 newly elected general representatives were required.</p> <p>iii. It is now a requirement that all newly elected and board members renewing their tenure undergo National Clearance. Mishelle D will send the online link.</p>
5	School Business Plan	Matt Snell	<p>Matt S presented the current work on the School Business Plan. The leadership team is in the beginning stages of reworking the A3 plan into a new format using the DET Strategic Plan 2017-2019 as a guide.</p> <p>The 3 headings are:</p> <ol style="list-style-type: none"> 1. Excellence in Teaching and Learning 2. School Culture and Environment 3. Community Partnership

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			The strategic plans for each area will be entered, in consultation with the Curriculum Leaders Committee and the working parties. It will be brought to the next meeting.
6	Annual Report	Matt Snell	The 2016 Annual Report presented at the previous meeting is now on Schools Online. It will be referred to in the newsletter and put on the Carramar web page.
	OnSite Psychological Services	Matt Snell	<p>The school has ventured into partnership with OnSite Psychological Services, as referred to in last year's mental health discussions. The service has received excellent reports from Springhill and Tapping through the Mental Health network. We have received school and parent information packages and the OnSite information has been put in the newsletter this week. We will not rebrand the service as Carramar in order to delineate the roles of school and OnSite psychologist services.</p> <ul style="list-style-type: none"> • OnSite will meet with Student Services monthly • Student Services can refer parents to the service and parents of identified students to their GP with the OnSite parent pack • Parents can call the school to refer their own children • OnSite meets with Student Services to discuss the wait list and chooses a psychologist to suit the school • OnSite then takes responsibility of student/parent communication and liaises with the school.
7	Next Meeting Date		Monday 19 th June 2017.